

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES (Budget Adoption)**

**March 18, 2021**

**7:30 p.m**

**A. Call to Order**

President Stevinson called the meeting to order at 7:33 p.m.

**B. Open Public Meeting Notice**

*In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On December 4, 2020, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk. Tonight's meeting will be held remotely, with a call in option, and will offer the opportunity for public comment. Please see the District's website home page for information on how the public may participate.*

Ernie Turner read the open public meeting notice.

**C. Pledge of Allegiance**

Ernie Turner led the Pledge of Allegiance.

**D. Roll Call**

Yes	Mr. Calulo	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Casey	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

**E. Executive Session – 6:30 p.m.**

- Personnel, HIB, Health & Safety

**Open Public Meeting @ 7:30 p.m.**

**F. Superintendent's Report**

- Welcomed back Pre-K, K, Grades 3, 5, 6, and 8, thanks teachers, office & administration
- Thanks guest readers, Mrs. Mowery- Read Across America
- Thanks Mr. Swan & Elementary School team - reviewing math programs for 2021-2022
- Thanks author Melinda Long -virtual book read K-3
- Wellness Week-March 22nd, Monday - Friday - Red, Orange, Yellow, Green, Blue
- Thanks Liz - Business Office, Mr. Swan & Dr. Omega for Horizon BC/BS mindfulness staff seminar; Grand Falloons & SC Clean Community Coordinator Melissa Harvey, Maschios, PTO, Wellness Committee - students MengChen, Elana, Avery and Leila for all their hard work
- Thanks Zensational, Mrs. Lakritz & RWJ/Excellent Physical Therapy - wellness community partners
- March Book Madness, thanks, Ms. Baccarini
- Give back snow day May 28th; 2021-2022 school calendar, snow day #3 will be April 18th
- Donation for Village Green fire families, thanks BEA
- School Family Partnership Series - next: Mrs. Friedman and Mrs. Doorly - Speech & Home Support
- Thanks Congressman Malinowski for hearing Superintendents as we push to get educators vaccinated
- Virtual Scholastic Book Fair April 19 – May 2, thanks Mrs Fredella and Mrs Stevinson
- Joint meeting with SHSD to be determined
- Spring sports underway; be mindful of your child's symptoms each morning & their attendance
- Summer program for students in need of academic support, we are receiving funding
- Plan to bring Grades 1, 2, and 4 back, details will be provided by Mr. Swan

**BEDMINSTER BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES (Budget Adoption)**  
**March 18, 2021**  
**7:30 p.m**

**Business Administrator’s Report**

- 21-22 budget

**President’s Report**

- Pick up and drop off has been difficult for some parents, has received complaints

**G. Public Questions/Comments**

*Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting. As tonight’s meeting is being held virtually, please see the directions on our District’s website which specify the manner in which questions and comments may be communicated to the BoE.*

- Giovanna Lamiera - question - when is the first day of school? September 8, 2021
- Stephen Calulo - good to see Spring sports are back

**H. Approval of Minutes**

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent approve the minutes of the following meetings:

- February 18, 2021 Executive Session Minutes
- February 18, 2021 Regular Meeting Minutes

Motion to approve **Items H.** moved by Mr. Calulo, seconded by Ms. Stevinson

Yes	Mr. Calulo	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Casey	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

**I. Task Groups**

- Negotiations Committee – Jeff Reaves
  - Final contract on agenda
- Somerset Hills School District – Sarah Nathans
  - 2 Board meetings since last meeting; audit presentation; presentation by Principals; last night meeting - marking period 4; Hockey team - cup champions; Senior Prom is June 2nd; tentative budget presentation
  - Suzie Stevinson - thanks for support of senior class by both communities
- Wellness Committee - Sonia Marto
  - Great to see students involved in wellness planning; colors for Wellness Week as well as plans for activities each day
- Technology Committee - Thomas Casey
  - No report
- Security/Safety Ad Hoc - Giovanna Lamiera
  - No report
- Child Care - Jennifer Johansson
  - No report

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES (Budget Adoption)  
March 18, 2021  
7:30 p.m**

**Delegate/Representative Appointments**

- New Jersey School Boards Association - Tom Casey
  - No report - future meeting should have something to report
- Somerset Hills Municipal Alliance
  - Funding to proceed in 'Be Well' program
- PTO –Giovanna Lamiera
  - Next meeting April 13th; virtual Spring Fling, 50/50 tickets in the mail; virtual auction

**J. BUSINESS**

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**BEA/BoE Contract Approval**

J.1 the four-year negotiated agreement, including salary guides and the contract, between the Bedminster Board of Education and the Bedminster Education Association, representing the Teachers, Paraprofessionals and Support Staff, for the period July 1, 2019 through June 30, 2023.

**Policies**

J.2 the first reading of the following policy:

Number	Description	Action*
P 0145	Board Member Resignation and Removal (M)	R
P 0164.6	Remote Public Board Meetings During a Declared Emergency (M)	N
P 1643	Family Leave (M)	N
P 2415	Every Student Succeeds Act (M)	R
P 2415.01**	Academic Standards, Academic Assessments, and Accountability (M)	A
P 2415.02	Title I - Fiscal Responsibilities (M)	R
P 2415.03	Highly Qualified Teachers (M)	A
P 2415.05	Student Surveys, Analysis, and/or Evaluations (M)	R
P 2415.20	Every Student Succeeds Act Complaints (M)	R
P 3431.1	Family Leave (M)	A
P 3431.3	New Jersey Family Leave Insurance Program	A
P 4125	Employment of Support Staff Members (M)	R
P 4431.1	Family Leave (M)	A
P 4431.3	New Jersey Family Leave Insurance Program	A

**BEDMINSTER BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES (Budget Adoption)**  
**March 18, 2021**  
**7:30 p.m**

P 5330.01	Administration of Medical Cannabis (M)	R
P 6360	Political Contributions (M)	R
P 7425	Lead Testing of Water in Schools (M)	R
P 7430	School Safety (M)	A
P 8330	Student Records (M)	R
P 9713	Recruitment by Special Interest Groups (M)	R

\* A - Abolished; N - New; R - Revised

J.3 the **first reading** of the following regulation:

Number	Description	Action*
R 1642	Earned Sick Leave Law (M)	R
R 2415.20	Every Student Succeeds Act Complaints (M)	R
R 5330.01	Administration of Medical Cannabis (M)	R
R 7425	Lead Testing of Water in Schools (M)	N
R 7430	School Safety (M)	A

\* A - Abolished; N - New; R - Revised

**NJDOE Non-Public Program**

J.4 the following items for purchase through the NJDOE Non-Public Security Program for the 2020-2021 School Year:

School	Items	Program	Total Cost
Willow	Unifi Access Starter Kit - 3 @ \$464.00	Security	\$1,392.00
Willow	UVC G4 Pro Camera 3 Pack - 3 @ \$1,245.25	Security	\$3,735.75

J.5 the following items for purchase through the NJDOE CARES Act for the 2020-2021 School Year:

School	Items	Program	Total Cost
Willow	3 year subscription to Hapara Highlights for G Suite	Technology	\$1,782.00

J.6 the amendment of additional funds in the amount of \$4,663.00 of the 2019-2020 CARES application.

**Facilities Usage Request**

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES (Budget Adoption)  
March 18, 2021  
7:30 p.m**

J.7 the following facility requests:

Organization	Event	Room(s) Requested	Usage date(s) and time(s)
Bedminster Recreation Department	2021 Summer Camp Program	Cafeteria, Gym, Vocal Music, Instrumental Music, Art and Faculty Room	6/28/2021 - 8/13/2021

J.8 NewWay Master Scheduling Plan from The NewWay Technologies for \$9,750.00 for the continuation of PreK-8 master scheduling services.

J.9 Assistive Tek, LLC to provide assistive technology evaluations at \$1,300.00 each for student #301360.

J.10 Integrated Speech Pathology, LLC to provide evaluations for voice-output devices at \$1,200.00 each and training and setup assistance at \$130.00 per hour for student #301360.

**2021-2022 Calendar**

J.11 the 2021-2022 school calendar.

J.12 move to abolish P 2415.01 Academic Standards, Academic Assessments, and Accountability (M)

J. agenda items J.1 through J.12

Motion to approve **Items J.** moved by Ms. Johansson, seconded by Mr. Calulo  
Motion carried as follows: Yes: (9); No: (0); Abstain: (0)

Yes	Mr. Calulo	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Casey	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

**K. FINANCE**

Finance & Facilities Committee Report - Howard Wolkow

- Committee met on Tuesday, spoke about facility projects and roof and budget

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**2020-2021 Financial Reports**

K.1 the Report of the Secretary for February 2021 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), the Business Administrator/Board Secretary, certifies that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for February 2021 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES (Budget Adoption)  
March 18, 2021  
7:30 p.m**

N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2020-2021 fiscal year.

It is recommended that the Treasurer's Report for February 2021 be accepted and filed.

**2020-2021 Invoices-General Agency Account**

K.2 the invoices presented for payment totaling \$1,534,354.35 from the General Agency Account from February 19, 2021 through March 18, 2021.

Fund	Amount
(10) General Fund	\$1,527,163.76
(12) Capital Outlay	-0-
(20) Special Revenue	\$ 7,190.59
<b>Total</b>	<b>\$1,534,354.35</b>

**2020-2021 Invoices-Student Activities Account**

K.3 the invoices presented for payment totaling \$0.00 from the Student Activities Account from February 14, 2021 through March 13, 2021.

**2020-2021 Invoices-Food Service Account**

K.4 the invoices presented for payment totaling \$22,298.17 from the Food Service Account from February 14, 2021 through March 13, 2021.

**2020-2021 Transfers**

K.5 transfers totaling \$98,033.93 from February 14, 2021 through March 13, 2021 as per the monthly transfer report.

**2021-2022 Travel Maximum**

K.6 the following resolution:

**WHEREAS**, the Bedminster Township School Board of Education recognizes that school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or enhances the efficient operation of the school district; and

**WHEREAS**, N.J.A.C.6A:23B-1.1 et.seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

**THEREFORE, be it resolved** as per NJAC 6A:23A-7.3, that the Board of Education of the Township of Bedminster included in the 2021-2022 final budget a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2021-2022 budget includes a maximum travel appropriation of \$15,000. The School Business Administrator shall track and

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES (Budget Adoption)  
March 18, 2021  
7:30 p.m**

record these costs to ensure that the maximum amount is not exceeded. Included in the 2021-2022 proposed budget is a maximum regular business travel amount of \$1,500 per employee.

**Preliminary Budget 2021-2022 School Year**

K.7 the preliminary 2021-2022 school district budget to be submitted to the Executive County Superintendent of Schools as follows:

	<b>Budget</b>	<b>Local Tax Levy</b>
General Fund	\$22,238,664	\$17,702,488
Special Revenue Fund	\$336,235	\$0
Debt Service Fund	\$0	\$0
<b>Total Budget</b>	<b>\$22,574,899</b>	<b>\$17,702,488</b>

**Approval to Withdraw from Tuition Reserve - FY22 Budget**

K.8 the withdrawal of \$425,000.00 from the Tuition Reserve to be included in the 2021-2022 school district budget to fund additional school year requirements related to the payment of tuition.

**Approval to Withdraw from Capital Reserves - FY22 Budget**

K.9 the withdrawal of \$2,100,000.00 from the Capital Reserve account to be included in the 2021-2022 Budget. The Bedminster BOE approves the following Capital Reserve withdrawal of \$2,100,000 for the stated purpose of using these funds to replace the roof at Bedminster Township School.

K. agenda items K.1 through K.9

Motion to approve **Items K.** moved by Mr. Calulo, seconded by Mr. Wolkow  
Motion carried as follows: Yes: (9); No: (0); Abstain: (0)

Yes	Mr. Calulo	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Casey	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

**L. PERSONNEL & PROGRAMS**

Programs & Personnel Committee Report– Jennifer Johansson

- Meeting on March 16th; Superintendent Giordano covered most of it in her report; summer curriculum writing opportunity and spring sports; money from state to remediate learning loss; work to be done over summer for any learning loss

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES (Budget Adoption)**

**March 18, 2021**

**7:30 p.m**

**HIB Report**

L.1 the following resolution:

**RESOLVED**, that the Bedminster BOE accept the determination and consequences recommended by the Superintendent for Harassment, Intimidation, and Bullying case #144.

**Personnel**

L.2 the temporary reassignment of Jennifer Griffith, until further notice:

Grades 6-8 Spanish	Temporary assignment
Spanish Gr.6 - one weekly missed prep	35.00/hr
Spanish Gr. 6 - 40 min class, five days per week	42.00/hr (prorated)
Spanish Gr. 5 - planning for two classes	42.00/hr (up to three hours/week)

L.3 Carly Brantner, as 0.5 FTE Step 1 Paraprofessional, prorated salary of \$9,488.64 beginning March 5, 2021 for the 2020-2021 school year, in addition to her previously approved 0.5 FTE, BA Step 1 \$29,030 prorated teacher salary, as of January 25, 2021.

L.4 Anvita Negi, additional \$6.25 per hour if asked to substitute teach through marking period 3, due to the on-site substitute increase.

L.5 PJ Fusca as community service Student Technician, starting March 18, 2021.

L.6 Karuna Vasandani as a substitute teacher for the 2020-2021 school year, per the substitute salary guide and pursuant to a successful clearance of P.L. 2018, c.5.

**2020-2021 Stipends**

L.7 the stipends being offered for the 2020-2021 school year, part of the negotiated contract between the Bedminster BoE and Bedminster BEA in effect from July 1, 2019 through June 30, 2023.

BEDMINSTER SCHOOL 2020-2021 EXTRA-CURRICULAR ACTIVITIES			
Activity Type	Number of Positions	Name of Staff Member	*Individual Stipend Amount
Athletic Coordinator	1	Andrew Oliveri	\$4,998.00
Baseball Head Coach - Boys	1	Kyle Johnson	\$3,110.00
Baseball Assistant Coach - Boys	1	Colin White	\$1,919.00
Softball Head Coach - Girls	1	Patrick McNamara	\$3,110.00
Softball Assistant Coach - Girls	1	Anne James	\$1,919.00
Lacrosse Head Coach	1	Ted Biletski	\$3,110.00
Lacrosse Assistant Coach	1	Andrew Oliveri	\$1,919.00

\*Positions are subject to prorated payment, should the season be shortened or altered

**BTS Wellness Week**



**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES (Budget Adoption)  
March 18, 2021  
7:30 p.m**

- L.8 the following for participating:  
 Excellent Physical Therapy - Cheryl Arnold, Ashley Treich;  
 Supervised Interns - Maschios

**Curriculum**

- L.9 the following areas in need of curriculum revisions:

College/Career Readiness	Computer Science and Design Thinking	ELA / ELL-ESL	Guidance
Infusion of social emotional wellness	Math	Physical Education/Health	PreK
Science	Social Studies	Visual/Performing Arts	World Language

- L.10 go into Executive Session at 6:30pm at the next regularly scheduled meeting of the Board on April 29, 2021.

- L. Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda item L.1 through L.10

Motion to approve **Items L.** moved by Ms. Stevinson, seconded by Ms. Johansson  
 Motion carried as follows: Yes: (9); No: (0); Abstain: (0)

Yes	Mr. Calulo	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Casey	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

**M. Public Questions/Comments**

*Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting. See guidance under section G. of this agenda for commenting remotely.*

- No comments

**N. Adjournment**

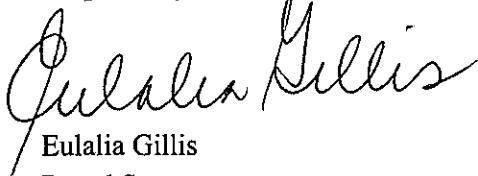
Motion to adjourn the Public Session at 8:23 p.m. moved by Mr. Wolkow, seconded by Ms. Stevinson  
 Carried as follows: Yes: (9); No: (0); Abstain: (0)

**NEXT MEETING(S) SCHEDULED FOR:**

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES (Budget Adoption)  
March 18, 2021  
7:30 p.m**

**April 29, 2021 (Budget/Public Hearing)  
EXECUTIVE SESSION 6:30 PM  
OPEN PUBLIC MEETING 7:30 PM**

Respectfully submitted,

A handwritten signature in cursive script that reads "Eulalia Gillis". The signature is written in black ink and is positioned above the printed name and title.

Eulalia Gillis  
Board Secretary